

**El Monte Union High School District Categorical Programs
District English Learner Advisory Committee (DELAC)
February 1, 2022(Google Meet)
Minutes**

DELAC Members present:

Gloria Nunez –DELAC Representative (AHS)	Elvia Castellanos -DELAC Representative (RHS)
Nancy Urquilla –DELAC Representative (AHS)	Carmen Perez -DELAC Representative (RHS)
Manuela Saldana –DELAC Representative (EMHS)	Sandra Heredia – DELAC Representative (SEMHS)
Mireya Velazquez- DELAC Representative (EMHS)	Gisela Molina – DELAC Representative (SEMHS)
Ia Mejia – DELAC Representative (MVHS)	Monica Rodriguez-Grubbs – Coordinator, EL Program (district)

DELAC Members absent:

Veronica Martinez – DELAC Representative (MVHS) Clara Acosta– DELAC Representative (EMHS)
Xia Ling Cao – DELAC Representative (RHS) Reyna Bonilla - DELAC Representative (SEMHS)

Guest Present:

Esthela Torres De Siegrist -EMUHSD Board Member

1. Sign-in and Welcome

Mrs. **Manuela Saldana** , DELAC president, called the virtual meeting to order at 5:06 p.m. with nine members present and board member, Esthela Torres De Siegrist

2. 7.Approval of the Agenda

Mrs. **Manuela Saldana (EMHS)**, DELAC president, asked the members to review the agenda.

Motion: Mrs. **Gloria Nunez(AHS)** moved to approve the agenda.

Second: Mrs. **Mireya Velazquez (EMHS)** seconded the motion.

Vote: 8 in favor, 0 against, 0 abstentions (8 members present)

3. Approval of the Minutes

Mrs. **Manuela Saldana (EMHS)**, DELAC president, asked the members to review the minutes from the December 14, 2021 meeting.

Motion: Mrs. **Mireya Velazquez (EMHS)** moved to approve the minutes for December 14, 2021

Second: Mrs. **Ia Mejia (MVHS)** seconded the motion.

Vote: 7 in favor, 0 against, 1 abstentions (8 members present)

4. Compliance Item: Review of the Uniform Complaint Procedure (UCP)

Mrs. Rodriguez-Grubbs reviewed the Uniform Complaint Procedure (UCP) Annual notice with the DELAC members. She highlighted the purpose of the UCP, the circumstances for submitting a complaint, and the timeline for the UCP procedure. He also reviewed the sections of the UCP complaint form and to whom the form is submitted and he spoke of the importance of being truthful on the complaint form. The members were given the opportunity to ask questions or ask for clarification on the uniform complaint procedure.

5. Compliance Item: Review and Comment on the District's Reclassification Procedure

Mrs. Rodriguez-Grubbs reviewed the reclassification procedure flowchart, explaining each of the three criteria required for English learner student eligibility for reclassification. She highlighted the importance of students preparing for the tests and also engaging in the work for their classes so that they meet the requirements for reclassification. She was asked how the schools would celebrate this year's reclassified students. Mrs. Rodriguez-Grubbs mentioned TOSAs are preparing a celebration at the end of the school year for all students who reclassify in 2021-22 school year.

6. Compliance Item: Written Notifications of Reclassification to Parents of ELs

The parent notification letter that is sent to the parents of English learners who are eligible for Reclassification as Fluent English Proficient (RFEP), and also reviewed the parent consultation form that provides parents with the academic achievement results for each of the three requirements for reclassification. Mrs. Rodriguez-Grubbs that parents can also be contacted by phone. She reviewed the final notice sent by TOSAs to informed parents of the reclassification. There were no recommendations for revision to the letter or the consultation form.

7. ELAC Reports

Arroyo: No meeting

El Monte: Mrs. **Manuela Saldana** shared Mrs. Nari Cho-Bernthal ELPAC presentation

Mountain View: Mrs. **Ia Mejia** discussed the WASC process. Each chapter focuses on school topics like SPSA, the implementation of the plan, the progress and changes.

Rosemead: No Meeting.

South El Monte: No meeting.

8. Announcements

- Parent Involvement Academy SAVE THE DATE: **Friday, March 11, 2022**
- Lunar New Year Celebration February 11, 2022
- Next DELAC meeting: Thursday, February 24, 2022

9. Evaluation

Evaluations to be completed via Google Forms through email.

10. DELAC Report

Mrs. **Manuela Saldan (EMHS)**, DELAC President, informed the members that they were provided a form in the meeting packet where they can write out a summary report to share with their ELAC at the next meeting.

11. Adjournment

Mrs. **Manuela Saldana (EMHS)**, DELAC president, asked for a motion to adjourn the meeting.

Motion: Mrs. **Mireya Velasquez (EMHS)** moved to adjourn the meeting at 5:53 pm.

Second: Mrs. **Ia Mejia (MVHS)** seconded the motion.

Vote: 9 in favor, 0 against, 0 abstentions (9 members present)